

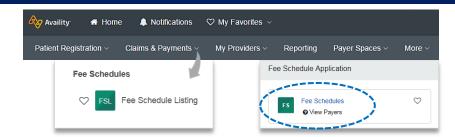
The Availity Fee Schedule tool allows professional providers participating with Blue Cross and Blue Shield of Illinois (BCBSIL) to electronically request a range of up to 20 procedure codes and immediately receive the contracted price allowance for the patient services you perform.

Fee Schedules are accessible to existing Availity Administrators and users assigned the <u>Fee Schedule role</u> in Availity. If you are not yet registered, sign up today at <u>Availity</u> ♂, at no cost.

Information in this user guide is not applicable to Medicare Advantage and Illinois Medicaid. Their fee schedules are available in Availity by selecting the Claims & Payments menu, Fee Schedule Listing, and then choose the appropriate Additional Fee Schedules for Medicare and/or Medicaid. They can also be found via the Resources tab in the BCBSIL-branded Payer Spaces section in Availity.

1) Accessing Fee Schedules

- Log into Availity
- Select Claims & Payments from the navigation menu
- Select Fee Schedule Listing
- Then, select Fee Schedules



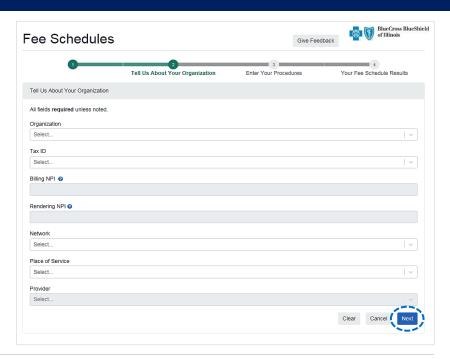
Note: Contact your Availity Administrator if Fee Schedule Listing is not listed in the Claims & Payments menu.

On the Fee Schedules page, select BCBSIL from the drop-down list



2) Enter Provider Information

- Select the Organization
- Select the Tax ID
- Enter the Billing NPI
- Enter Rendering NPI
- Select Network
- Select Place of Service
- Select the Provider

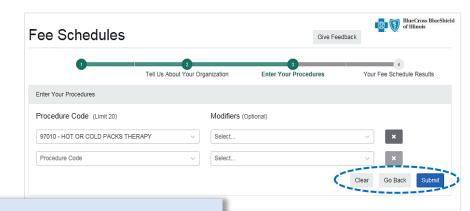


Procedure Code Entry

On the Procedure Code step:

- ▶ Enter the **Procedure Code** (up to 20)
- Enter the Modifier (optional)
- Select Submit

Note: Pricing is currently unavailable for **Drug** and **Anesthesia** codes.

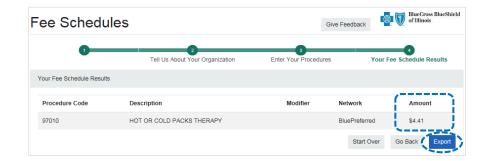


Quick Tip:

→ Select Clear to remove procedure code and modifier entries or select the delete icon (to completely remove the row. Select Go Back to return to the previous step.

4) View Fee Schedule Results

- View the fee schedule amount for the procedure code(s) requested in the Amount field
- Select Export to move the fee schedule information to a .csv file and save to a location on your computer



Quick Tip:

→ Select Start Over to begin a new search for another fee schedule. Select Go Back to return to the Procedure code step and edit existing codes or add new codes.

Have guestions or need additional education? Email the Provider Education Consultants.

Be sure to include your name, direct contact information & Tax ID or billing NPI.

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